

## **REQUIREMENTS FOR RECORDAL OF AN ASSIGNMENT OF A TRADE MARK**

The following documentation should be lodged in support of an application for assignment under the Trade Marks Act 1995:

1. A Form 6 (Application to Record Assignment of Transmission of a Trade Mark) completed by either the assignor (old owner) or the assignee (new owner).
  
2. A Deed of Assignment or other transfer document which shows the full name and address of both parties and the trade mark(s) affected by the transfer. The transfer document should be dated and signed by at least the assignor. This can be a simple **dated** letter from the assignor asking to transfer the trade mark(s) to the assignee and must include the signature of the assignor.

*Please note:* No fee applies to the filing of an assignment.

An application form can be printed from our website:

<http://www.ipaustralia.gov.au/pdfs/trademarks/amendments/Tm00006.pdf>

If you require more information on an assignment matter please contact our Customer Support Network on 1300 651 010; Fax - (02) 6283 7999; email – [assist@ipaustralia.gov.au](mailto:assist@ipaustralia.gov.au).