

s22

From: Doug Pereira
Sent: Monday, 30 June 2025 5:38 PM
To: Michael Schwager; Margie Waterton
Subject: RE: For Action by Friday 4 July : Gifts and Benefits Reporting from 1 April to 30 June 2025 [SEC=OFFICIAL]

OFFICIAL

No problem thanks, if Margie can get me the detail thank you.

Doug Pereira
General Manager Finance and People Services
Chief Financial Officer
IP Australia
on Ngunnawal country
Corinne Luckie is my Assistant | E corinne.luckie@ipaustalia.gov.au



P 02 6283 2048 | E doug.pereira@ipaustalia.gov.au
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From: Michael Schwager <Michael.Schwager@ipaustalia.gov.au>
Sent: Wednesday, 25 June 2025 1:25 PM
To: Margie Waterton <Margie.Waterton@ipaustalia.gov.au>
Cc: Doug Pereira <doug.pereira@ipaustalia.gov.au>
Subject: RE: For Action by Friday 4 July : Gifts and Benefits Reporting from 1 April to 30 June 2025 [SEC=OFFICIAL]

OFFICIAL

Will need to report the dinner on 30 June, even if they don't come back to us.

Michael Schwager (He/Him)

Director General

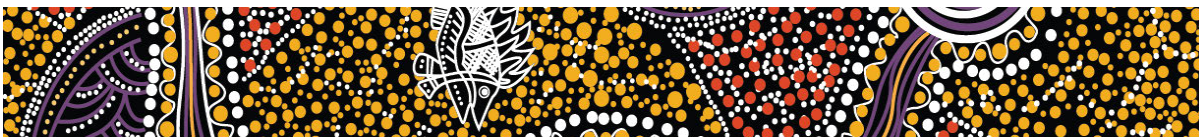
IP Australia



P +61 2 6283 2000 | M +61 412 337 525 | E michael.schwager@ipaustalia.gov.au

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My Executive Assistant is Margie Waterton: Margie.Waterton@ipaustalia.gov.au



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OFFICIAL

From: Margie Waterton <Margie.Waterton@ipaustalia.gov.au>

Sent: Wednesday, 25 June 2025 12:22 PM

To: DL-Executive-Executive Only-ALL STAFF <DL-Executive-Executive_Only-ALL_STAFF@ipaustalia.gov.au>; Edwina Lewis <Edwina.Lewis@ipaustalia.gov.au>; Lisa Bailey <lisa.bailey@ipaustalia.gov.au>

Cc: Nadia Walters <Nadia.Walters@ipaustalia.gov.au>; Kylie Baker <Kylie.Baker@ipaustalia.gov.au>; Corinne Luckie <Corinne.Luckie@ipaustalia.gov.au>; Helen Cox <Helen.Cox@ipaustalia.gov.au>; Javana D'Amico <Javana.D'Amico@ipaustalia.gov.au>

Subject: For Action by Friday 4 July : Gifts and Benefits Reporting from 1 April to 30 June 2025 [SEC=OFFICIAL]

OFFICIAL

Dear Executive

IP Australia's Gifts and Benefits Register will need to be published on our website, as per the APSC's directive, for the period **1 April to 30 June 2025**.

Specifically, we need to report any gifts or benefits that have been received with a value of more than \$100.00 GST exclusive.

If you have received a gift or benefit, could you please provide the following information. If no gift or benefit has been received a 'Nil' reply would be appreciated.

- A description of the gift or benefit, including hospitality.

- Who provided the gift or benefit?
- The reason for the gift or benefit, and circumstances under which it was offered.
- An estimated value of the gift or benefit. In cases where publishing the value of the gift or benefit may cause offence to the giver, we would need to be advised'.
- Date the gift or benefit received.
- Any other relevant information - for example, you received and retained it for personal use, retained it for display for us at IP Australia, retained it but donated to the Social Club, or received it but disposed of it.

Thank you for your assistance.

Kind regards

Margie

Margie Waterton

Executive Assistant to

Michael Schwager - Director General

IP Australia



P +61 2 6283 2012 | E margie.waterton@ipaustalia.gov.au

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From: Margie Waterton
Sent: Thursday, 3 July 2025 1:59 PM
To: Vicky Doykas
Cc: Donna Ryan; MDB-Financial-Policy
Subject: Gifts or benefits received by the Executives from 1 April to 30 June 2025 [SEC=OFFICIAL]

Hi Vicky

I have received the following replies from the SES for the gifts or benefits reporting period 1 April to 30 June 2025:

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Michael 30 June dinner with the Chief Economist from OpenAI Dr Aaron “Ronnie” Chatterji. Whilst Michael doesn’t believe the cost of the dinner was over \$100.00, he still wanted to report the interaction.

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Vicky if you need any further information, please let me know.

Many thanks

Margie

Margie Waterton
Executive Assistant to
Michael Schwager - Director General
IP Australia



P +61 2 6283 2012 | E margie.waterton@ipaustalia.gov.au
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From: Vicky Doykas <vicky.doykas@ipaustalia.gov.au>
Sent: Monday, 16 June 2025 8:09 AM
To: Margie Waterton <Margie.Waterton@ipaustalia.gov.au>

Cc: Donna Ryan <Donna.Ryan@ipaustrialia.gov.au>; MDB-Financial-Policy <MDB-Financial-Policy@ipaustrialia.gov.au>

Subject: Gifts or benefits received by the Executives from 1 April to 30 June 2025 [SEC=OFFICIAL]

OFFICIAL

Hi Margie,

IP Australia's Gifts and Benefits Register will need to be published on our website, as per the APSC's directive, for the period **1 April to 30 June 2025** .

Specifically, we need to report any gifts or benefits that have been received by our agency head or staff that meet APSC's threshold for publishing publicly (a value of more than \$100 GST **exclusive**).

Can you please check in with the Executives, including the DG and the DDG, as to whether they have received anything that will need to be included?

If you could have this information back to me by 07 July 2025 that would be wonderful.

Please reach out if you have any questions.

Kind Regards

Vick.

Vicky Doykas
Director Financial Policy & Operations
Finance & People Services Group
IP Australia
on Ngunnawal country



P 02 62832004 | E vicky.doykas@ipaustrialia.gov.au

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IP Australia is proud of our diverse and inclusive workplace where all employees feel respected and valued.

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