

IP AUSTRALIA CUSTOMER SERVICE CHARTER JULY 2020

INTRODUCTION

IP Australia is committed to delivering world leading IP services that are modern, effective and efficient and ensure all Australians benefit from great ideas. Our Customer Service Charter provides an overview of how we will meet customer expectations for IP rights administration. Our aim is to continuously improve and ensure our customers are satisfied with our services.

Below are our high-level service commitments; *Doing Business With Us* captures overall satisfaction with our business, advisory and information services; *Quality* refers to the standard of our substantive search, examination and hearing products; and *Timeliness* outlines response times across the four IP Rights.

DOING BUSINESS WITH US

80% or more of customers are satisfied with IP Australia's administration of the Australian intellectual property registration system.

RESULTS:



80% or more of customers agree that IP Australia helps them make informed business decisions.



COMMENTS: These comments will contain an IP Australia overview of factors that delivered this result from customers.

QUALITY

80% or more of customers have confidence that the decisions IP Australia has taken in granting their IP right/s meet the applicable legal framework.

RESULTS:



80% or more of customers agree that IP Australia's decisions are consistent and demonstrate a professional approach.



80% or more of customers agree that IP Australia provides sufficient detail in reports to explain our decisions.



COMMENTS: These comments will contain an IP Australia overview of factors that delivered this result from customers.

TIMELINESS

Patents

IP Australia will issue: 85% of international search reports (for one invention) in 10 weeks, and 95% in 12 weeks; 85% of international-type search reports (for one invention) in 6 weeks from receiving a compliant request, and 95% in 8 weeks.

RESULTS:



Trade Marks

IP Australia will issue: 85% of first reports on new applications in 13 weeks, and 95% in 18 weeks; 95% of Head Start Part 1 assessments in 5 days, and 97% in 7 days.



Designs

IP Australia will issue: 85% of formalities reports on new applications in 8 weeks, and 95% in 9 weeks; 85% of first reports on new applications in 13 weeks; and 95% in 16 weeks.



Plant Breeder's Rights

IP Australia will conduct: 100% of initial examination in 8 weeks; 95% of further examination in 4 weeks.



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